

JOB DESCRIPTION

Police Officer

Class Characteristics:

An employee in this class, as a law enforcement officer, enforces the city ordinances, state and federal laws. He performs those tasks and duties deemed necessary by the Chief of Police or his designee in accomplishing the police mission and achieving the goals of the Fort Gibson Police Department.

The following is a summary of essential duties of a police officer:

1. Operates a motor vehicle for extended periods of time in all environmental conditions, An on occasion operates the vehicle at high speeds in congested traffic situations.
2. Patrols assigned area of the city and enforces state and federal laws and city ordinances; patrols and examines buildings and residences to detect suspicious conditions and handles situations accordingly.
3. Directs traffic in congested and emergency areas; reports safety hazards; responds to Scene of accident, administers first aid, and investigates cause and files accident reports; issues citations to violators of traffic laws.
4. Visits the scene of crimes and accidents; searches for and preserves evidence; investigates and interviews victims, witnesses, and potential suspects; apprehends those suspected of crimes and misdemeanors; participates in line-ups; makes oral and written reports; provides testimony in court.
5. Speaks before citizen and citizens groups and participates in various training sessions.

The following are the minimum qualifications of a police officer:

1. Must be 21 years old. Must be able to qualify on the shooting range. Must be able to pass The Oklahoma Police Pension and Retirement System's medical standards and be State Certified.
2. Ability to operate 2-way radio, walkie-talkie in field situations, and to operate effectively Radar equipment, breathalyzer, etc.; to perform routine preventative maintenance on On vehicle.
3. Ability to read, understand and interpret ordinances, laws, and other operating Procedures and communicate orally and in writing; ability to investigate crimes And do reports.
4. Ability to deal effectively with the public using tact and diplomacy and remain calm in emergency situations; provide constitutional requirements, and perform first aid and/or CPR.
5. Ability to make split second decisions that could affect the well-being of the public, Department, fellow employees, as well as the officer's safety. Ability to interface With other law enforcement personnel and safety personnel.

6. Ability and willingness to maintain strict confidentiality.
7. Must be able to respond to varying situations with tact and diplomacy and know how to deal with stressful, hostile, or irrational persons, whether due to physical or mental disability, drugs, socio-economic differences, or other factors.

The following are the working conditions/physical requirements of a police officer:

1. Some exposure to unpleasant weather and requires continuous attention to safe working and operating procedures to ensure the safety of one's self and fellow citizens.
2. Possibility of body attacks while making an arrest; severe bodily harm while dealing With felons
3. Must possess the physical strength and stamina to chase and subdue fleeing persons; to arrest them, if necessary; and to bring them into custody.
4. Great probability of working rotating shifts, extended hours, emergency call out, and to testify at court on days off.
5. Must have the physical strength and stamina to rescue victims.
6. Must have the visual acuity to identify suspects, detect danger, read licenses, tags etc.
7. Must be able to communicate effectively to transmit information via the radio, talk to victims, suspects, etc.